



## **ANNUAL GENERAL MEETING OF CADBORO BAY RESIDENTS' ASSOCIATION**

Board Meeting, 7:00 pm, September 28, 2022

Goward House (2495 Arbutus Rd, Victoria, BC). Please check-in at the desk.

**COVID-19 protocol in effect. Masks recommended.**

*Meetings of the CBRA Board are open to the public.  
Non-directors may only speak at the invitation of the Chair.*

# **Minutes**

### **Meeting called to order: 7pm**

**Present:** B. Andruschak, Vice Chair (Acting Chair for AGM), D. Baird, Secretary, M. Benna, Director, K. Walker, Director, H. Bawa, Director, D. Lynn, Director, E. Ochs, Director, C. Baty, Director, M. Benna, Director

**Regrets:** L. Miller, Chair, N. Sutic, Director, Aquiles Garro, Director (no show)

**Guests Speaker:** Ian Gibbs, Saanich Block Watch

A quorum being present, Barry called the meeting to order at 7:00pm. The Minutes were taken by D. Baird, Secretary for this meeting.

**Agenda** September 2022 approved

**Minutes approved by** B. Andruschak

**Guest Speaker:** Ian Gibbs, Saanich Block Watch

### **Chair's Report**

L. Miller - submitted written report via email as attached and read by B. Andruschak

### **Acting/Vice Chair Report**

B. Andruschak – no report submitted

Reads in L. Miller's report as attached

### **Secretary:**

D. Baird – reported that the Association complied with its statutory obligations for 2021-2022.

### **Treasurer's Report:**

#### **Budget:**

Update of 2021-2022 financial statements.

Expenses low and in check. Most related to AGM meetings re: printing, facility, liability insurance, subscriptions for membership dues, office supplies/printing and miscellaneous. Financial statement attached for detail.

B. Andruschak accepts Financial statements as submitted.

### **COMMITTEE REPORTS:**

#### **Governance**

**C. Baty: We formed this committee this year to overview policy and procedures, and develop terms of reference, vision and mission statement.**

**Developed territorial acknowledgement.**

#### **Membership/Membership List Director:**

#### **Communications and Communications:**

M. Benna and K. Walker - Streamlined through digital services for CBRA, i.e.. Membership sign up, payment, Q and A, updated newsletter and automated subscription management which has increased readership (including uptake by neighbouring communities).

Currently 170 members and aim is to double or triple membership as a goal.

Updated policies for media sharing.

#### **Local Area Plan**

E. Ochs – Update: CBRA has sent a letter to Mayor and Council feedback on LAP.

#### **Proposed Development**

L. Miller – Update written report read in to record by Anne Kestell: Working on TOR. Provided feedback to Council on proposals. Encouraged dialogue and feedback.

#### **Sinclair Hill/UVic**

B. Andruschak for Nina Sutic- written report submitted for record – Complete water, storm and sewer upgrades, cycling infrastructure, new asphalt, mini traffic circle to replace all way stop. Enhancement of landscape planned.

Q: Will telegraph wires be put underground and will there be any plans for Queenswood campus, will there be accommodation or will any of that property be for sale

A: May be a 60 person childcare for UVic staff; unaware of any property sales. Check with UVic about the trust who may hold that land for UVic.

Q: Wondering if there has been any communication back from UVic re reports on shovels and pick axes being returned, and a number of other issues related to Haro Woods. Apparently UVic not willing to engage on conversations on these issues. We believe there are safety issues UVic is not willing to address.

A: Mayor Haynes and B. Andruschak attending meetings with UVic. Conversations with Mike Wilson. Unclear why UVic not willing to communicate. B. Andruschak will see if he can get someone from UVic to come to speak at one of the CBRA meetings.

Q: Will there be any senior housing considered for Queenswood?

A: B. Andruschak will explore this.

### **Public Safety/Gathering Place**

No update

### **Gathering Place**

No update

### **Dead Boats**

No update

Eric and Dave have come to the end of their five-year term. We wish them well and hope they will continue to help with special projects going fwd.

### **Meeting Adjourned 9pm**

Elections:

Barry reads the process for the election process.

Board dissolved.

ELECTION HOSTED BY ERIC DAHLI- PAST CHAIR

Election:

Members elect board members (11):

NOMINEES:

Anne Kestell reads intro/bio

Barry reads intro/bio

Colette reads intro/bio

Donna reads intro/bio

Hans reads intro/bio

Nina: Barry reads intro/bio

Kristel reads intro/bio

Liz: Barry reads intro/bio

Mike reads intro/bio

Pete reads intro/bio

Shane reads intro/bio

Call for nominees from floor. No further nominations.

Motion to accept nominees presented to members by E. Dahli to elect 11 members above going once, twice and three times.

Nominees elected.

New Boards elected as listed above.

Interim acting Chair, L. Miller, Vice Chair, B. Andruschak and Secretary, D. Baird will organize next Board Meeting and manage CBRA interests in the interim.

Meeting adjourned 8:18pm

# Cadboro Bay Residents Association (CBRA)

## Preliminary Financial Statement

Presented: May 25, 2022

Revenue and Expense Statement		Year to date	Last year
		2021 - 2022	2020-2021
		May 1, 2021 - Apr 30, 2022	May 1, 2020 - April 30, 2021
<b>Revenues</b>			
Membership Dues		\$2,385.00	\$1,843.25
Donations		\$5.00	\$1,100.00
Saanich Municipal Grants:			
- Operating		\$1,100.00	\$1,100.00
- Insurance		\$800.00	\$500.00
Interest earned (GIC #205)		29.93	TBD
Interest earned (GIC #213)		27.19	TBD
Interest earned (GIC #221)		47.76	TBD
	<b>Total Revenues</b>	<b><u>\$4,394.88</u></b>	<b><u>\$4,543.25</u></b>
<b>Expenses</b>			
Meetings (AGM, Board & Hearings)		\$1,534.86	\$28.87
Emergency Preparations Task Force		\$0.00	\$0.00
Insurance		\$825.00	\$800.00
Subscriptions (PayPal, Website, Other)		\$496.34	\$1,201.05
Office Supplies & Printing		\$209.79	\$1,024.75
Mailouts, Advertising & Communications		\$0.00	\$5.94
Donations		\$0.00	\$500.00
Misc		\$90.40	\$0.00
	<b>Total expenses</b>	<b><u>\$3,065.99</u></b>	<b><u>\$3,560.61</u></b>
<b>Net income (loss)</b>		<b><u>\$1,328.89</u></b>	<b><u>\$982.64</u></b>
CIBC Bank	Balance at April 30, 2021		<b>\$13,073.09</b>
CIBC Bank	Balance at Apr 30, 2022	<b>\$14,095.51</b>	
GIC #205	Balance as of January 14, 2022		\$5,954.62
GIC #213	Balance as of January 14, 2022		\$5,408.18
GIC #221	Balance as of April 8, 2022		\$5,277.84
			<b><u>\$16,640.64</u></b>

**Notes:**

**1. Accounting reporting changed to Cash from Accrual from May 2019-**

**2. Expense categories expanded in May 2020-**